

CECA COMMITTEE MEETING MINUTES
September 20, 2012

PRESENT	ABSENT
Armand Antommara Jeffrey Berger Art Derse X?Ken Berkowitz Joseph Carrese Brian Childs Felicia Cohn (guest) xJack Gallagher xPaula Goodman-Crews x Terry Rosell Lucia Wocial Christine Mitchell Nneka Mokwunye Tia Powell Anita Tarzian (chair)	Ann Heesters Martha Jurchak Kathy Powderly Kayhan Parsi Jeffrey Spike Marty Smith Wayne Shelton

AGENDA

- 11A - 11:05A - Macy grant update (Felicia)
- 11:05A - 11:10A - Pearls & Pitfalls paper update (Joe)
- 11:10A - 11:40A - Code of Ethics (deliverables before ASBH workshop/CECA in-person meeting) *
- 11:40A - 11:50A - In-person CECA meeting agenda
- 11:50A - 12N - New Business

11A-11:10A ASBH Macy grant update

Felicia reported that the first meeting of individuals assembled via the Macy Grant to work on Quality Attestation of Health Care Ethics Consultants met September 6-7, 2012 in Cleveland. This was a successful first meeting to discuss components of the Quality Attestation. The group will meet again during the ASBH meeting and in March 2013 in order to prepare a white paper reporting on its recommendations and a timeline of next steps.

Joe asked whether the new ASBH website will have availability for posting things like the upcoming Pearls & Pitfalls, which are being published in the Journal of Clinical Ethics. Felicia will check on this to make what's stated in the article regarding online posting is accurate.

Anita mentioned that the ASBH Board is working on ASBH policies to govern committee work. Until this is finalized, we have put on hold efforts to rotate current CECA members off of the committee and replace with new members. We will re-evaluate once the ASBH board finalizes their policies.

Felicia encouraged CECA members to share any suggestions they have for committee work and related ASBH policies with Anita, to then share with the appropriate Board representatives.

11:10-11:50A Code of Ethics – Elements & Next Steps

We discussed edits to each of the Code elements based on CECA members' small group work. The table in Google Drive was updated. Anita will also email this to CECA members. CECA sub-groups will continue to work on interpretive paragraphs for their assigned Code element, but the goal for October is to have

the Code element survey feedback analyzed with suggested edits based on these analyses. We will try to make this available online to ASBH members to prepare in advance for the ASBH Code Workshop on Friday, October 19, from 1-2:30 PM.

11:50-11:55 In-person meeting

CECA will have an in-person meeting of CECA members at the Hyatt Regency on Capital Hill, Washington, D.C., from noon to 3PM on October 21, 2012. Room to-be-announced. Lunch will be served. Our agenda for that meeting will be to follow up on Code development from the Code of Ethics workshop, which is Friday, 1-2:30 PM. All CECA members are also encouraged to join the Code workshop.

No new business was introduced. The meeting was adjourned at 12:01PM. The next meeting will be a teleconference from 11A-12N Eastern on Thursday, September 20, 2012.