

## **CECA MEETING MINUTES**

### **June 20, 2013**

**Members present:** Felicia Cohn (Board liaison), Art Derse, Jeffrey Berger, Ken Berkowitz, Brian Childs, Martha Jurchak, Nneka Mokwunye, Kayhan Parsi, Kathy Powderly, Marty Smith, Anita Tarzian (chair), Lucia Wocial

**Members absent:** Armand Antommara, Joe Carrese, , Jack Gallagher, Paula Goodman-Crews, Ann Heesters, Christine Mitchell, Tia Powell, Terry Rosell, Wayne Shelton, Jeffrey Spike

The meeting was called to order at 11:00 AM Eastern. Minutes from the May meeting were accepted (via email).

#### **CODE OF ETHICS UPDATE**

The survey to evaluate the final draft of the Code of Ethics with interpretive statements is being developed and will be disseminated to ASBH members and CECAG members, inviting individuals to forward the link to anyone involved in health care ethics consultation. We agreed to allow 6 weeks for online survey completion. Kayhan agreed to follow up with AJOB editorial assistant to see if the link can be advertised through the online newsletter.

#### **CECA CHARTER**

We revised the current CECA charter language and will submit this to the Board for their approval.

**Purpose:** To advise the Board on issues related to health care ethics consultation, to identify standards and best practices in ethics consultation, and to develop resources that support the work of health care ethics consultants.

**Goals:** CECA activities will be determined based on collaboration with the ASBH President and CECA Board liaison.

#### **Membership criteria:**

Criteria for CECA membership include being considered a leader in the field of health care ethics consultation (HCEC) (based on years of experience doing clinical ethics consults, including active patient case consults, supervising or mentoring novice consultants, running an ethics consult service that evaluates its services, knowledge of integrative ethics initiatives at the organizational level, etc.). They should be committed to the committee's goals and willing to work mostly through teleconference and e-mail contacts. The makeup of the committee should be representative of the diversity of HCE consultants practicing according to established HCEC standards. CECA members are appointed by the ASBH President in accordance with the ASBH standing committee policy.

## **Sub-committees & liaisons**

The Chair may delegate sub-committees, if appropriate, to accomplish the goals of the Committee. The Chair may also delegate liaison members if appropriate to accomplish specific goals of the Committee.

## **ASBH BOARD UPDATE**

Felicia reported that there was an excellent response to the call for nominations to replace outgoing CECA members. The Program Committee has selected 8 candidates to recommend for appointment to CECA, and Joe Fins has approved the selections. Once the candidates are notified and accept the appointment (to begin October 2013), we will publish their names.

The Macy Foundation grant supporting the first phase of the Quality Attestation program has resulted in a white paper that will be available to membership soon. The Greenwall Foundation has agreed to fund a follow-up project. Joe Fins will present updates at the 2013 ASBH annual meeting. For now, the work of the Quality Attestation group will remain separate from that of CECA, although there is overlap in membership between the groups and CECA will continue to be updated of progress moving forward.

## **CECA 2014 GOALS**

We discussed goals for CECA work for 2014, once the Committee's work on the Code of Ethics work is finished.

Felicia suggested focusing on educating HCE consultants, particularly by developing a half-day training workshop consistent with the *Core Competencies* and *Education Guide* (and any other ASBH-endorsed HCEC standards) as an ASBH annual meeting pre-con (which could also be offered elsewhere during the year). CECA could also focus on ways to improve the content of clinical ethics consultation at the annual meeting. In this way, CECA would work collaboratively with the Program Committee.

Ken suggested that in addition to the focus on competency of individual ethics consultants, we address ethics consultation *services* (e.g., access, collective competencies, accountability, quality improvement efforts). These issues are bigger than the individual consultants and could improve the quality of consultation if addressed at this unit of analysis.

We agreed to discuss these ideas and present suggestions to the Board to help identify CECA's 2014 goals.

## **NEW BUSINESS**

No new business was discussed.

## **ADJOURNMENT**

The meeting adjourned at 11:55 AM. We agreed that future monthly meetings can go back to a one hour timeframe. We will have to reschedule the July meeting due to Chair's unavailability