CECA COMMITTEE MEETING MINUTES
October 1, 2012

PRESENT	ABSENT
Armand Antommaria	Jeffrey Berger
Bob Baker (guest)	Martha Jurchak
Art Derse	Ken Berkowitz
Ann Heesters	Joseph Carrese
Jack Gallagher	Brian Childs
Kathy Powderly	Jeffrey Spike
Kayhan Parsi	Paula Goodman-Crews
Terry Rosell	Lucia Wocial
Marty Smith	Christine Mitchell
Wayne Shelton	Nneka Mokwunye
Anita Tarzian (chair)	Tia Powell

In this ad-hoc meeting, we discussed the final version of the Code of Ethics responsibility statements. The final versions are as follows:

Be Competent. HCE consultants should practice in a manner consistent with professional HCEC standards.

Promote integrity. HCE consultants should practice self-reflection, and promote personal and professional integrity in the performance of their HCEC role.

Avoid or manage conflicts of interest. HCE consultants should avoid conflicts of interest when possible, and if such conflicts are unavoidable, should manage them appropriately.

Avoid or manage conflicts of obligation. HCE consultants should avoid conflicts between their role as HCE consultant and their other roles, and if such conflicts are unavoidable, should manage them appropriately.

Maintain confidentiality. HCE consultants should protect information obtained during HCEC, handing such information in accordance with standards of ethics, law, and organizational policy.

Make responsible public statements. HCE consultants should speak responsibly about HCEC, and not make authoritative public statements outside of their area of expertise.

Contribute to the field. HCE consultants should participate in the advancement of HCEC through contributions to practice, education, administration, knowledge, or skill development.

Promote just health care. HCE consultants should collaborate with other stakeholders to promote a more equitable health care system.

The next CECA meeting is an in-person meeting on Sunday, October 21, 2012, from 12N-3:00PM. At that meeting, will work on finalizing the Code and developing interpretive paragraphs for each Responsibility, with feedback from the ASBH Code workshop.