

CECA COMMITTEE MEETING MINUTES

January 19, 2011

MEMBERS PRESENT		MEMBERS ABSENT
Armand Antommaria	Martha Jurchak Christine	Bob Baker (Code liaison)
Jack Gallagher	Mitchell	Jeffrey Berger (due to technical difficulties with conference call)
Kayhan Parsi	Terry Rosell	Ken Berkowitz
Tia Powell	Wayne Shelton	Brian Childs
Joseph Carrese	Jeffrey Spike	Colleen Gallagher
Felicia Cohn (guest)	Anita Tarzian (chair)	Nneka Mokwunye
Art Derse	Lucia Wocial	Kathy Powderly
Paula Goodman-Crews		Marty Smith
Ann Heesters		

Code of Ethics Evaluation Survey

We discussed the responses to date for the SurveyMonkey evaluation of the draft Code of Professional Responsibilities of Health Care Ethics Consultants. We have received 177 evaluations to date, and most give positive quantitative ratings to the Code Responsibilities. We agreed to engage a volunteer to help summarize survey findings after the survey is closed on January 31 (particularly with the qualitative comments). CECA committee members are encouraged to send Anita by the end of January names of possible volunteers to tabulate, synthesize, and thematically analyze qualitative comments starting in February 2012. Our next steps will be to evaluate the survey data and decide how to proceed in finalizing the Code and drafting the interpretive paragraphs for each Code Responsibility.

Board Update

Felicia gave an update on the ASBH President's initiative to explore a process to provide a Quality Attestation of health care ethics consultants. There has been no word yet on whether the proposal to the Macy Foundation was awarded. The CECA committee will be notified once further information is available, so that it can be determined how CECA will collaborate with this initiative.

Felicia also informed the Committee about a new ASBH governance committee that has been formed to develop standard operating procedures (SOPs), including an SOP delineating the relationship between CECA and its initiatives and the ASBH Board. Until then, all CECA initiatives, such as papers for publication, must be vetted by the ASBH Board. We discussed the nature of this vetting process being one in which the ASBH Board acknowledges reviewing the pre-submission draft of the paper and concurs that it falls within the scope of CECA's charge. This should be done in a timely process.

CECA publications

We discussed our process for working together on CECA publications. We agreed publications coming out of CECA will have a primary author, who may decide to involve co-authors in the actual writing of the first draft. Other members are expected to contribute conceptually (via meeting discussions and email exchanges) and also by providing feedback on written drafts. CECA will be listed as a group co-author (similar to what was done for Nancy Dubler's working

group paper on credentialing ethics consultants). We will address how to attribute former CECA members' contribution by giving attribution in the paper if they had substantive involvement in the project.

Joe presented the current draft of the Pearls & Pitfalls paper, and we discussed substantive issues regarding various components of the paper. We came to consensus that the paper is ready for publication as is, with minor tweaking as was discussed on the call. The question of whether to add a 12th Pearl/Pitfall (either by separating Pearl #8 or creating a 12th Pearl/Pitfall related to the attribute of moral courage) was left up to Joe as the primary author.

New business

No new business was introduced.

Adjournment

The meeting was adjourned at 12:02 PM. The next CECA meeting is Thursday, February 16, 2012, from 11AM-12Noon Eastern.