

**CECA COMMITTEE MEETING MINUTES**  
**August 16, 2012**

<b>PRESENT</b>	<b>ABSENT</b>
<b>Art Derse</b>	Armand Antommara
<b>Ken Berkowitz</b>	Jeffrey Berger
<b>Joseph Carrese</b>	Paula Goodman-Crews
<b>Brian Childs</b>	Kayhan Parsi
<b>Felicia Cohn (guest)</b>	Jeffrey Spike
<b>Jack Gallagher</b>	Marty Smith
<b>Ann Heesters</b>	Lucia Wocial
<b>Martha Jurchak</b>	Christine Mitchell
<b>Kathy Powderly</b>	Nneka Mokwunye
<b>Tia Powell</b>	
<b>Terry Rosell</b>	
<b>Wayne Shelton</b>	
<b>Anita Tarzian (chair)</b>	

**11A-11:10A Updates (ASBH workshop submission, any other updates)**

Felicia reported that the first meeting of individuals assembled via the Macy Grant to work on Quality Attestation of Health Care Ethics Consultants meets September 6-7, 2012 in Cleveland. Participants will be in working groups to develop a portfolio and examination process to evaluate health care ethics consultant competency. A short follow-up meeting of Macy group participants will take place during the ASBH meeting and again in March. During the members meeting Joe Fins will update ASBH members regarding this initiative.

Joe asked whether the new ASBH website will have availability for posting things like the upcoming Pearls & Pitfalls, which are being published in the Journal of Clinical Ethics. Felicia will check on this to make what's stated in the article regarding online posting is accurate.

Anita mentioned that the ASBH Board is working on ASBH policies to govern committee work. Until this is finalized, we have put on hold efforts to rotate current CECA members off of the committee and replace with new members. We will re-evaluate once the ASBH board finalizes their policies.

Felicia encouraged CECA members to share any suggestions they have for committee work and related ASBH policies with Anita, to then share with the appropriate Board representatives.

**11:10-11:50A Code of Ethics – Elements & Next Steps**

We discussed edits to each of the Code elements based on CECA members' small group work. The table in Google Drive was updated. Anita will also email this to CECA members. CECA sub-groups will continue to work on interpretive paragraphs for their assigned Code element, but the goal for October is to have the Code element survey feedback analyzed with suggested edits based on these analyses. We will try to make this available online to ASBH members to prepare in advance for the ASBH Code Workshop on Friday, October 19, from 1-2:30 PM.

**11:50-11:55 In-person meeting**

CECA will have an in-person meeting of CECA members at the Hyatt Regency on Capital Hill, Washington, D.C., from noon to 3PM on October 21, 2012. Room to-be-announced. Lunch will be served. Our agenda

for that meeting will be to follow up on Code development from the Code of Ethics workshop, which is Friday, 1-2:30 PM. All CECA members are also encouraged to join the Code workshop.

No new business was introduced. The meeting was adjourned at 12:01PM. The next meeting will be a teleconference from 11A-12N Eastern on Thursday, September 20, 2012.