

## **CECA MEETING MINUTES**

### **June 19, 2014**

**Members present:** Lisa Anderson-Shaw, Sally Bean, Ken Berkowitz, Joe Carrese, Brian Childs, Art Derse, Stuart Finder, Ann Heesters, Martha Jurchak, Hannah Lipman, Kathy Powderly, Malcolm Shaner, Wayne Shelton, Jeffrey Spike, Lucia Wocial (chair)

**Others present:** Anne Cordes (Executive Director)

**Members absent:** Armand Antommara, Courtney Bruce, Aviva Katz, Terry Rosell, Stuart Sprague, Anita Tarzian,

The meeting was called to order at 11:05 am EDT.

### **MINUTES**

May minutes, approved with no corrections.

### **Update from the board**

**Pre-con workshops:** Joe provided an update from the Board regarding the process for presentations at ASBH. The ASBH Annual Meeting program is developed primarily but not exclusively on the basis of the proposals submitted. In general, the committee weighs many factors to craft a well-rounded and timely program. All appropriately submitted abstracts are reviewed and the rigorous, 3-stage review process involving experts in 18 specialty areas is used to assess quality. However, this process is not now nor has it ever been solely determinative of acceptance. The program committee and board of directors must reserve the right to invite plenary speakers, concurrent sessions, and preconference workshops.

As a matter of practice, this means that the program committee may accept a preconference workshop as submitted, utilize a submission as the basis for developing a session, or create other sessions entirely. As in most years, after extensive discussions among the program committee members, this year we used all three of these approaches to settle on a diverse mix of preconference workshops that we think will be attractive and appropriate for the 2014 meeting. This year, the committee decided that it was time for a change to attract additional registrants and to reflect components of the organization's strategic plan.

We appreciate your feedback. Each year we continue to refine the Call for Proposals and to be as transparent as possible about the process for reviewing proposals and designing the program, and your feedback will be helpful in this endeavor.

### **Updating the ASBH Education Guide**

Stuart Finder provided an update on the group's efforts. See attachment. Bottom line, it needs to be updated, but that will not likely happen before a reprinting is ordered. Before an update happens, the group recommended ASBH get some input from

previous purchasers. Using the questions/content generated by the education guide working group as a starting point, ASBH will send out a survey. Once the survey results are back, Anne will contact Stuart and the subgroup will convene. The goal is to have feedback to whole CECA group by August.

**Code of Ethics Slides:** Those on the call agree that the slides seem to reach a broad audience. Some concrete suggestions were offered regarding adding dates to the timeline (slide 8). Clarifying the end or purpose of ethics consultation (not agreement but can still move forward). There was discussion about the outcomes of EC, with suggestions for how to add the content to the slides. The columns on slide 20 need clearer headers. The group working on the slides will keep plugging away and send an update when one is available.

**Code of Ethics Manuscript:** Anita and Lucia are working on this and will circulate a draft when more progress has been made.

#### **Annual Meeting:**

Currently there are no plans to have a CECA meeting beyond the time of the scheduled meeting. Members were told to plan on NOT having a Sunday meeting. There is great enthusiasm for an in-person meeting. We will make every effort to have a face to face opportunity and minimize the sacrifices people have to make in terms of missing program content and/or changing travel dates to accommodate the meeting.

#### **Regional ASBH Ethics Conference**

Members expressed the opinion that it would be beneficial for the progress toward professionalization of clinical ethics for ASBH to co-sponsor a regional meeting, particularly as a way to reach out to potential constituents who may not be able to attend an annual meeting. It was suggested that it might be a benefit for ASBH to be the neutral party for sharing of ethics consultation practice models. This is about clinical ethics (committee) and consultation. Members of CECA would like to recommend to the ASBH board that they pursue this opportunity based on regions. Several members of CECA would be interested in helping with such an initiative should the board choose to pursue this.

#### **Next Meeting:**

Content for the next meeting will include updates on the Code Manuscript and Code slides. If there is not sufficient content to share, the meeting will be canceled, but for now we plan to at least touch base.

#### **ADJOURNMENT**

The meeting adjourned at 12:00 ET.

**The next meeting will be held via teleconference on July 17, 2014 11 am – noon EDT.**